

**Tyne & Wear County Netball Association - Committee Meeting
Thursday 12 April 2018**

Time	18:30-20.30	Guests: Lolla Daniel
Venue	The Three Mile Inn Great North Road Newcastle	
Attendees	Kerry Lessels, Cat Witty, Liz Wisniewski, Liz Brown, Rachel Cassidy, Katie Davidson, Lolla Daniel	
Apologies	Sarah-Jane Cross (holidays), Rachel Barr, Linda Hall, Helen Emmerson, Emma Dawson, Deborah Percy, Charlotte Hills	

No.	Item	Lead	Action
1	Actions from last meeting (see bottom of document)	DP	<p>Deborah to provide picture of herself otherwise the Committee will select one !!!!</p> <p>Skills Matrix provided by DP to be sent to all Committee members for completion LW.</p> <p>Helen and Deborah have both provided information about Safeguarding training and courses. Looks like the England Netball ones are a better option.</p>
2	<p>Finance Questionnaire: Linda has completed what she can. Need to run through and fill in gaps.</p>	LH	<p>Linda has Completed the Checklist and we are looking good with a few gaps. Agreed that we need an Expenses Policy and probably an update to the claim form. Also need to ensure that any data held on computer is password protected or encrypted if held on a data stick.</p> <p>Check EN Expenses Policy to see if applicable. LH</p>
3	<p>AGM Date: Needs to be changed from date in Handbook as clashes with matches.</p>	SJC	<p>Agreed to move to Wednesday 25th July 2018. Room booking may need to be changed. SJC</p>
4	<p>Junior Tournament – Sunday 10th June: Agree Competition Referee, Scorer/Timer, payments Fund raising by Raiders players Costs and entry fee</p>	LW CS	<p>Agreed for two Raiders Players to run a tuck shop on the day and to be the Timer/Scorer for each age group. Committee/Adult will be Competition Referee. Agreed to pay £20 to each for each age group. Costs need to be checked but looks like entry fee will be £20 per team.</p>
5	<p>Golden Globes – deadline 13th April!!! NE Event is Friday 22nd June.</p>	All	<p>Deadline was too near now. Lolla outlined a local recognition scheme for volunteers which the Region was thinking of introducing.</p>

6	Rachel Barr appointment – confirmation of T&W NDO role,	All	Rachel is in post for 16 weeks. If she can help with appropriate tasks please contact her.
7	NSL Sponsorship Game – Saturday 12 th May: items to discuss agree publicity, article for programme, payment for upgrade of logo, helpers and arrangements on the day Refreshments? Powerpoint presentation for the hospitality room	KL LW	Liz outlined the discussions with Jen Rudin. Agreed for Bex to re-digitise (or whatever it is) the logo so we can use it in publications, etc.. Liz to inform Bex. We have 7 VIPS attending, need to confirm who else is attending so we can confirm refreshments with the Uni. Liz has managed to obtain some 'old' photos to show in the Corry room before the match. Some words for the programme have been drafted these need to go to Kerry for further work.
8	Leagues Proposal – email to go to all clubs in May asking for views Discuss and agree proposal to go out to all club secretaries to collect their views	LW	Long discussion about the proposal. Still some uncertainty as to whether this is the way forward. Also some discussions about changes around the Region and the need for Clubs who are North Durham or Northumberland to support their counties. Agreed to send out a proposal to all clubs and ask for their expressions of interest so we can gather their views. Outlines of the leagues to be sent to Committee members first for approval. LW
9	League Issues – decisions required: Umpire no show – Tuesday 27 th March. Both Umpires forgot to attend although they had been informed correctly by the Clubs.	LW	Agreed that the Clubs involved had done everything they could do to ensure their umpires attended and that ultimately we had to accept that even Umpires are human! No penalty to be applied to the two teams but they will be asked to provide the umpires for the rearranged match.
10	Umpire Payments: County is paying different amounts for umpiring we need a standard for this as we must be consistent. Do we want to consider specifying payment for umpires in the league too?	ED	Agree that we need to standardise the payments and that £30 for a half day was the rate we should pay. Need a document outlining payments to Umpires and other officials for County events. Decision was made that the county wouldn't enforce a payment policy for umpires depending on Division or qualification and that it would be down to the umpire to discuss with the relevant teams amount they want paid
11	Performance: Coach adverts and appointments Trials	DP	This is in hand, Deborah is looking at June/July at Sports Central for Trials and would welcome any helpers.

12	AOB Secretary Reports Liverpool 2019		Riverside have won through to Prem Play Offs this season. As per our policy we would be making a financial contribution to the club to help with costs of attending. Liz to inform LH and Riverside. Information re Liverpool 2019 has been distributed.
	Date of Next Meeting and AGM: Date of next meeting – sometime around late May/early June.	All	Cat to doodle poll everyone with possible dates. Could all Committee Members confirm that they are willing to continue on the committee. The following are due to stand down this year: Rachel - Publicity and Emma - Officiating – both are standing down Katie - Affiliations – willing to stand again.

Items for next meeting: more will be added.

AGM arrangements – who’s there, who’s doing what.

League Rules updates and changes for the coming season

Umpire per club rule to be finalised for presentation at AGM

League Proposal outcome of survey

Committee Members resigning, adverts and nominations for roles need to go out 60 days before AGM so end of May.