

# TYNE AND WEAR COUNTY NETBALL ASSOCIATION

## ROLE DESCRIPTIONS OF COMMITTEE MEMBERS



### **b) Treasurer**

- Be responsible for the management of the County's and County Leagues' finances in accordance with the decisions of the Committee and have the right to query any expenditure.
- Recommend action on financial matters to the Committee.
- To ensure that all England Netball affiliation monies are returned to England Netball by the date requested.
- Present a written financial report to all meetings of the Committee.
- Present an Annual Report and an Audited Balance Sheet at the County's Annual General Meeting.
- Recommend a bank and, if necessary, other organisations for the deposit of monies and recommend the auditors.
- Be responsible for all monies belonging to the County and County League.
- Request and receive Club / League / County monies from the members of the Club/League/County.
- Be available to attend sub-committee meetings or working parties in an advisory capacity.
- Allocate monies upon the order of the Committee as follows:-
  - Petty Cash to Committee members
  - Gratuities
  - Honorarium
  - Payment for facilities
- If unable to attend Committee Meetings ensure that a written report is sent.
- Ensure the County and County League adheres to the England Netball Duty of Care Guidelines.